

YOUTH MINISTRY APPLICATION

Sections 1-8 to be completed by Applicant.

Section 9 to be completed by Youth Ministry Supervisor or Youth Ministry Coordinator

CONFIDENTIAL

(1) Name: _____ (2) Date: _____
Last First MI

(3) Address: _____ State: _____ Zip: _____
Street, Apt # City

Home Ph#: _____ (4) Employer: _____ Work Ph#: _____

(5) Please indicate below the age group you prefer: (Check all that apply)

Infants (up to 24 mo.) 2-3 yrs. 4 yrs - 4th grade Pre-teens Teens

(6) Have you been a member of your current local congregation for the last 6 months? Yes No

(7) Do you have a current driver's license (DL)? Yes No

If yes, provide DL number? _____ State Issued: _____ Exp. Date: _____

(8) List all previous church or non-church organizational experience working with youths (use additional sheet, if necessary):

(9) Supervisor or Coordinator USE ONLY:

Organization	Dates of Service / Description of Work
1	Name: _____ Address: _____ Description of Work: _____ Contact: _____ Ph#: () _____
2	Name: _____ Address: _____ Description of Work: _____ Contact: _____ Ph#: () _____
3	Name: _____ Address: _____ Description of Work: _____ Contact: _____ Ph#: () _____
4	Name: _____ Address: _____ Description of Work: _____ Contact: _____ Ph#: () _____

Method of Contact* (i.e., Phone, Letter, In-person, etc.)	Date/Time
1.	
2.	
3.	
Summary**:	
Calls completed by:	
1.	
2.	
3.	
Summary**:	
Calls completed by:	
1.	
2.	
3.	
Summary**:	
Calls completed by:	

*If phone call contacts were unsuccessful, attempt to contact by letter. If letter is sent, please attach copy of the appropriate completed form letter.

**Summarize the reference's remarks concerning the applicant's fitness and suitability for the Youth Ministry.

YOUTH MINISTRY INTERVIEW

APPLICANT: DO NOT COMPLETE

TO BE COMPLETED BY YOUTH MINISTRY SUPERVISOR OR YOUTH MINISTRY COORDINATOR

• Interviewer asks all applicants the following questions:

1. Why do you want to work in the YouthMinistry? _____
2. Do you have any specific talents or interests which may be helpful to the Youth Ministry? _____

3. Have you received any commendations for your work with children? If yes, explain. _____ Yes No

4. Have you ever been disciplined for your work with children? If yes, explain _____ Yes No

5. Have you ever been convicted of or pleaded guilty to a crime? Yes No
Check one of the following boxes in response to question #5:
 I have discussed the details of the applicant's crime(s) and to the best of my understanding the crime(s) were of such a remote, infrequent and/or irrelevant nature that it would be reasonable to conclude that the applicant **has no reasonable potential of committing child abuse.**
 I have discussed the details of the applicant's crime(s) and to the best of my understanding the crime(s) were of such a violent, abusive, recent and/or frequent nature that it would be reasonable to conclude that the applicant **has a potential of committing child abuse.**
 N/A
6. Have you ever abused or molested a child? If status is unclear, seek legal counsel. Yes No
7. Is there any other matter that may disqualify you for service in the Youth Ministry? If yes, please explain. _____ Yes No

Interviewer [PRINT NAME]: _____ Signature: _____

Title: _____ Date Completed: _____

APPLICANT'S STATEMENT

(Photocopy this page to serve as a liability release form to be sent with a reference request letter)

I hereby authorize any references or churches listed in this application to give you any information (including opinions) that they may have regarding my character and fitness for children or youth work. In consideration of the receipt and evaluation of this application by the Charlotte Church, I hereby release any individual, church, youth organization, charity, employer, reference, or any other person or organization, including record custodians, both collectively and individually, from any and all liability for damages of whatever kind or nature which may at any time result to me, my heirs, or family, on account of compliance or any attempts to comply with this authorization. I waive any right that I may have to inspect any information provided about me by any person or organization identified by me in this application.

Should my application be accepted, I agree to be bound by the Bylaws and policies of the Charlotte Church and to refrain from unscriptural conduct in the performance of my services on behalf of the church. The information contained in this application is correct to the best of my knowledge. I further state that **I HAVE CAREFULLY READ THE FOREGOING RELEASE AND KNOW THE CONTENTS THEREOF AND I SIGN THIS RELEASE AS MY OWN FREE ACT.** This is a legally binding agreement, which I have read and understand.

Applicant's signature: _____ Date: _____

Witness Printed name and signature: _____ Date: _____

YOUTH MINISTRY SUMMARY

Applicant's Name: _____

Term:
YR _____ Term _____ (1, 2, or 3) Date: _____

In order for a volunteer to be considered for work with the Youth Ministry, items 1-7 below **MUST** be 100% complete.

Required Documentation for all Youth Ministry Applicants

Complete

- | | | |
|---|--------------------------|------------------------------|
| 1. Application to Serve in the Youth Ministry | <input type="checkbox"/> | |
| 2. All reference checks completed | <input type="checkbox"/> | N/A <input type="checkbox"/> |
| 3. Copies of Reference Check Letters attached | <input type="checkbox"/> | N/A <input type="checkbox"/> |
| 4. Request for Criminal Records Check signed and dated | <input type="checkbox"/> | |
| 5. Interview completed and signed by interviewer | <input type="checkbox"/> | |
| 6. Applicant's Statement signed, dated, with witness signature | <input type="checkbox"/> | |
| 7. Checked to see if applicant answered "no" to question #7 on page 3 | <input type="checkbox"/> | |

My signature below confirms that I have personally reviewed the content of the application for the individual whose name is indicated above and I confirm that the documentation required for this applicant's position in the Youth Ministry has been completed. My signature also verifies the status of this applicant as it pertains to serving in the Youth Ministry as indicated below:

APPROVED **NOT APPROVED** **For Not Approved:** **Temporary** **Permanent**

If NOT APPROVED status is temporary, please provide explanation of decision for the benefit of future evaluation. If status is permanent, please explain:

Youth Ministry Supervisor signature: _____ Date: _____